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DIRECTIVE**KARADENİZ TECHNICAL UNIVERSITY
DIRECTIVE FOR INTERNATIONAL STUDENT ADMISSIONS TO ASSOCIATE DEGREE AND
UNDERGRADUATE PROGRAMS****PART 1****Aim, Scope, Basis, and Definition of Terms****Aim**

ARTICLE 1- (1) This Directive aims to regulate the principles that govern the procedures concerning international student admissions to associate degree and undergraduate programs at Karadeniz Technical University.

Scope

ARTICLE 2- (1) This Directive comprises principles concerning the application requirements, quota, exams, evaluation, and registration regarding international student admissions to Karadeniz Technical University, except for those who are accepted with bilateral agreements and government scholarship holders.

Basis

ARTICLE 2- (1) This Directive has been prepared on the basis of the Higher Education General Assembly Decision dated 21.01.2010 in regard to the decision of the Evaluation Board dated 06.01.2010, which was established in accordance with the 3rd article of the Law No. 2922 on International Students Studying in Turkey.

Definition of Terms

ARTICLE 3- (1) Wherever the following terms appear in this document, they shall be taken to refer to:

- a) University: Karadeniz Technical University,
- b) Rectorate: Karadeniz Technical University Rectorate,
- c) Senate: Karadeniz Technical University Senate,
- ç) Relevant Administrative Board: The Administrative Board of the Faculty, School or Vocational School that accepts international students,
- d) ÖSYM: Student Selection and Placement Center,
- e) TRNC: Turkish Republic of Northern Cyprus,
- f) ISE: International Student Exam conducted by the University

PART 2**Application, Admission, and Registration Requirements****General Provisions**

ARTICLE 4- (1) International students are accepted to associate degree and undergraduate education programs of faculties, schools, and vocational schools affiliated to Karadeniz Technical University with the approval of the Council of Higher Education.

(2) International student quotas are set by proposals of the relevant administrative board of faculties, schools, and vocational schools which accept international students and approval of the University Administrative Board.

(3) Quotas are determined by the Council of Higher Education and included in the Guide for International Students to be Accepted. The calendar regarding the printing and distribution dates of the respective guide is determined by the OSYM Presidency.

(4) For applicants, there is no limitation on the validity periods of the equivalent exams (such as Abitur, International Baccalaureate, GCE, Tawjihi) in the status of high school graduation exams, which are approved by the Council of Higher Education. The validity of exams that bear the features of a university entrance exam (such as SAT, ISE) is two years.

(5) The annual tuition fees for international students are determined by the Council of Ministers.

Application requirements and minimum eligibility scores

ARTICLE 5- (1) International applications are accepted on the condition that the candidates are in the last year of high school or equivalent schools or have graduated from a high school.

(2) Applications of the following international students will be accepted:

a) Those who are Turkish citizens by birth but have obtained permission from the Ministry of Interior for the renunciation of Turkish citizenship and their minor children who are listed in the Citizenship Renunciation Certificate and document their certification (Those who wish to apply for international student quotas are advised to check their rights defined in Turkish Citizenship Law No: 5901. Article 7 of this law bears the provision: "(1) Whether born in or outside Turkey, a child is a Turkish citizen if either the mother or the father is a Turkish citizen

b) Those who are internationals by birth but have obtained a TR citizenship / are in this status but have dual citizenship,

c) Those who are Turkish citizens by birth and have maintained last three years of their education before 01/02/2013 in another country out of TRNC (including those who have completed their full secondary (high school) education in a school recognized by the National Ministry of Education abroad out of TRNC) can apply under the quota of international admission; Those who are Turkish citizens by birth and who have started their secondary education in another country after 01/02/2013 and completed their full secondary education (high school) abroad out of TRNC in a school that is recognized by National Ministry of Education can also apply under the quota of international admission.

d) Those who have a TRNC citizenship, reside in TRNC, have completed their secondary education in TRNC and hold GCE AL exam scores, and those registered and educated in high schools in other countries between 2005 and 2010 and hold, or are to hold, GCE AL exam scores.

(3) For application, candidates are required to obtain the minimum eligibility score and requirements from ISE or equivalent exams in the Annex Table 1.

Admission requirements, evaluation and principles of registration

ARTICLE 6- (1) In order for students to be accepted, they are required to have at least one of the following conditions and to pass the minimum passing score set for these conditions:

a) To have taken one of the equivalent exams in the status of high school graduation and/or university entrance exams with international and national validity,

b) To have a secondary education graduation score in their own system.

(2) Candidates can make a maximum of five preferences for the announced quotas, of which they have the right to apply and specify their order. The candidates' evaluation and placement procedures are carried out by the Commission formed at the Student Affairs Department, Rectorate to which they apply. Candidates are ranked according to their ISE or equivalent exam score and placed as candidates and substitute candidates within the quota.

(3) The number of candidates from the same country admitted to a faculty, school or vocational school cannot exceed 0.20 of the total quota of the programs affiliated to this faculty, school, or vocational school. If the quota is not filled when the registration process is completed, the limitation on the number of citizens from the same country is not applied, and the substitute candidates on the waiting list are registered.

(4) The evaluation and placement procedures of the candidates who apply to the programs that accept students with a special talent exam are carried out on the dates determined by these higher education programs in accordance with their own principles and procedures.

(5) Meeting the application requirements does not ensure acceptance for placement. Applications of candidates who do not meet the application requirements will not be evaluated.

(6) Accepted students have to certify that they have the sufficient financial opportunity to continue their higher education at Karadeniz Technical University with an internationally valid document.

(7) Students who are entitled to enroll according to the results of the evaluation have to register with the necessary documents between the dates determined by the Student Affairs Office.

Final Registration

ARTICLE 7- (1) Final registration of the students admitted to Karadeniz Technical University is completed on the dates specified in the academic calendar with the documents written below.

a) Copy of examination result (Turkish copy from the Turkish Embassy or Consulate in their country or notarized copy),

b) High school diploma (Turkish copy from the Turkish Embassy or Consulate in their country or notarized copy),

c) Transcript (Turkish copy from the Turkish Embassy or Consulate in their country or notarized copy),

d) Equivalency certificate indicating that a secondary education equivalent to Turkish high schools has been completed (the equivalence process has been made by the Turkish Embassy or Consulate in their country or by the Ministry of National Education),

e) Education Free of Tuition Fee (Annotated) Passport (Turkish copy approved by the Turkish Embassy or Consulate in their country),

f) Residence Certificate (Residence Permit) to be obtained from the Directorate of Migration Management,

g) Two photographs (4,5x6 size, biometrically taken within the last six months),

h) Bank receipt stating that the tuition fee has been paid,

i) A document with international validity stating that he/she has sufficient financial opportunity to maintain his/ her higher education,

j) Document showing the level of Turkish (it will not be required from students who graduated from high schools affiliated to the Ministry of National Education of the Republic of Turkey),

k) A certificate of birth registry extract belonging to citizens of the Republic of Turkey or the TRNC to be obtained from the Civil Registration Directorate,

l) Passport photocopy and a certified copy of the birth registry extract to be obtained from the Civil Registration Directorate for those with dual nationality whose first nationality is the Republic of Turkey by birth.

Turkish Proficiency Levels

ARTICLE 8- (1) Candidates accepted to higher education programs taught in Turkish must certify their Turkish proficiency in order to start their education. The Turkish proficiency levels accepted by our University are shown in the table below.

KTU Turkish Proficiency Exam Levels

Turkish Proficiency Levels	Score Intervals	Explanation
C2	90-100	The Turkish level of the candidates with B2, C1 and C2 levels is sufficient for education, which indicates that the student can commence an associate/undergraduate degree.
C1	80-90	
B2	65-79	
B1	50-64	The Turkish level of the candidates with A1, A2, and B1 levels is not sufficient for education, which means that the student can commence associate/undergraduate education after his/her Turkish level is sufficient, according to paragraph 3 of this article.
A2	30-49	
A1	0-29	

Documents to be submitted by students: "Turkish Proficiency Certificate" given by Karadeniz Technical University, Turkish Language Teaching Research and Application Center (KTU TÖMER);

Turkish Language Proficiency Certificates given by Turkish Language Teaching Research and Application Centers of universities or Turkish Proficiency Exam (TYS) results issued by Yunus Emre Institute. Candidates with B2, C1, and C2 levels commence their education.

Students who enroll in the University with a B2 Turkish level must document that they have increased their Turkish level to C1 or C2 level by the beginning of the third academic year at the latest. Those who cannot increase their Turkish level to C1 or C2 level until the beginning of the third academic year at the latest cannot continue their education until they increase their language level to C1 or C2 level.

Students who do not have a Turkish Language Proficiency certificate or whose Turkish level is A1, A2 and B1 will not be able to commence their education. These students will be deemed to be on leave for one (1) academic year in order to receive Turkish preparatory education. During this period, students will be held responsible for learning Turkish.

Students who qualify for their Turkish level according to paragraphs 1 and 2 of this article will be able to commence their education in the program they are placed in.

Students who are entitled to enroll in higher education programs in which the medium of instruction is Turkish and a certain foreign language is required are given an additional one (1) academic year to study Turkish after the foreign language preparatory education. Students who have passed more than a total of two years for foreign language preparatory education and Turkish education are disenrolled from the University.

Students are obliged to submit their Turkish language proficiency documents to the Student Affairs Office before the course registration dates specified in the academic calendar.

Turkish Proficiency Certificate is not required for students who have completed their high school education in a school in Turkey or who have completed their education at a Turkish high school abroad.

Foreign language preparatory program

ARTICLE 9- (1) The provisions of the regulation for Karadeniz Technical University Foreign Language Preparatory Class, which was accepted by the University Senate decision dated 02.12.2016 and numbered 275, are applied for students who have the right to enroll in higher education programs in which the medium of education is a certain foreign language or a combination of Turkish and a certain foreign language.

PART 3

Miscellaneous and Final Provisions

Situations for which provisions do not exist

ARTICLE 10- (1) In cases where there is no provision in this Directive, the provisions of the relevant legislation, the decisions and circulars of the Council of Higher Education and the decisions of the Senate are taken into consideration.

PROVISIONAL ARTICLE 1- (1) The Directive on International Student Admission to Associate Degree and Undergraduate Programs, which was accepted with the decision of the University Senate, dated 29.03.2010 and numbered 230, has been repealed. Students who registered in accordance with the provisions of the abolished Directive can continue to benefit from the provisions in their favor in the old Directive until they graduate.

Validity

ARTICLE 11- (1) This Directive is effective as of the 2018-2019 academic year.

Implementation

ARTICLE 12- (1) The provisions of this Directive is implemented by the Rector of Karadeniz Technical University.

Abbreviations:

KTUISE: International Student Examination conducted by KTU,

SAT I: Scholastic Aptitude Test, which can be taken all over the world to study at a University in the United States,

GCE: General Certificate of Education exam to study at a university in England,
ACT: American College Testing, which is a standard test for college education in the United States,

ABITUR: German Baccalaureate exam,

IB: International Baccalaureate exam,

TAWJIHI: Exam to study at Jordanian universities,

BACCALAUREAT LIBANAIS: Exam to study at Lebanese universities,

BACCALAUREAT FRANÇAIS: Exam to study at French universities,

AL-SAHADA: Exam to study at Syrian universities,

AL TAHANAWIYYA: Exam to study at Libyan universities,

GAOKAO: Exam to study at the universities of the People's Republic of China.

Table of the Requirements (Table 1)

I.NO	EXAM OR DIPLOMA TYPE	REQUIREMENTS
1	KTUISE Basic Skill Test	To have at least 40 standard points.
2	SAT I Exam	To have at least 1000 total points and at least 500 math points.
3	GCE (A level)	To have level A in at least 3 subjects, at least one of which is related to the applied program.
4	TAWJIHI conducted in Jordan and Palestine	To have at least 80 GPA taken from all courses in Scientific Stream.
5	IB	To have a diploma grade of at least 28.
6	ABITUR	To have at least 4 points.
7	ACT (American College Test)	To have at least 21 points in science reasoning, mathematics, and total points.
8	Baccalaureate Libanais	To have a diploma grade of at least 65 out of 100 in Scientific Stream.
9	Gaokao	To have at least 500 points out of 750 in the point type of the applied program.
10	Al-Shahada-Al Thanawiyya (Baccalaureate) taken in Syria	To have at least 185 out of 240 in Scientific Stream for Departments in the Engineering Faculty, and to have at least 170 points for other programs.
11	International Science Olympics recognized and participated by TÜBİTAK	To have gold, silver and bronze medals
12	Al-Shahada-Al Thanawiyya (Baccalaureate) taken in Libya	To have at least 185 out of 240 in Scientific Stream for Departments in the Engineering Faculty, and to have at least 170 points for other programs.
13	Candidates with a secondary education score	To have at least 60% of the full mark.

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